

SAFETY ON A NEW JOB SITE



Job site safety should be the number one priority for any construction, engineering or public works agency.

If you think ahead of possible hazards likely to confront you, you can plan how to avoid them.

When starting a new job site, size up the situation and think of ways to prevent accidents and keep the job safe.

TO ENSURE SAFETY AT A NEW JOB SITE, FOLLOW THESE IMPORTANT TIPS:

TAKE TIME TO EVALUATE YOUR SHARE OF THE WORK AS SOON AS YOU ARRIVE ON THE SITE.

Ask your supervisor to explain any phase of the job that you don't understand. This will allow you to prevent any mishaps. If you are working with a new employee, be sure to communicate the work to be done clearly and make sure that he or she is qualified to do the work.

ALWAYS CHECK THAT YOU HAVE THE NECESSARY TOOLS AND EQUIPMENT REQUIRED TO DO YOUR JOB.

Use tools only for the purpose they were designed for. Repair and replace immediately any defective tools. Power tools with frayed or broken insulation on wires should be taken out of service until repaired.

WHEN USING LADDERS, MAKE SURE THEY ARE IN GOOD SHAPE.

Before using any ladder, make sure it does not have any broken or missing rungs. Never use aluminum ladders when working around electricity.

WEAR HARD HATS AND OTHER PERSONAL PROTECTIVE EQUIPMENT (PPE) WHEN CALLED FOR JOB ON THE SITE.

Wear PPE before hitting the job site. When using scaffolding, make sure it is properly set up with scaffold grade planks and stable footing. Do not work on scaffolding that has missing components.

REMEMBER, A JOB IS ONLY AS SAFE AS EACH PERSON MAKES IT.

If each employee will take nothing for granted, check all tools and equipment for safe operation, keep the job neat and follow company rules, they will be contributing to the safety of themselves and their fellow workers.

OSHA Pocket Guide - Worker Safety Series

<https://www.osha.gov/Publications/OSHA3252/3252.html>

OSHA PPE Standards

<https://www.osha.gov/SLTC/personalprotectiveequipment/>

Tailgate Talk Resources:

NLTAPA <https://nltapa.org/information-exchange/nltapa-tailgate-talks/>

Louisiana LTAP www.louisianaltap.org

Louisiana's Tailgate Talk Series

TIMELY SAFETY BRIEFINGS





HOW TO CONDUCT A TAILGATE TALK

Tailgate Talk is a gathering of small group of workers around the tailgate of a truck or other spot for a brief training session on a single safety topic. Consider using the "Tailgate Talk" concept to help you conduct 10-15 minutes of training sessions with your crew.

KEY POINTS:

- Choose one safety topic per session.
 - Be concise. Keep it short.
 - Keep the sessions small.
- Meet in a comfortable & safe spot.
- Allow time for questions & answers.
 - Document the training.

CHOOSE SAFETY TOPICS

- Pick topics related to recent events.
- Ask employees for their ideas.
- Read newsletters and local news for more information. Use them for additional ideas.

PLAN LOGISTICS

- Limit sessions to a small number of workers. Six to 10 is a good number.
- Hold sessions early in the week, but not on Monday mornings.
- Conduct tailgate training sessions an average of once a week. Dedicate specific time for the training.
- Limit sessions to only 15 minutes.
- Be on the lookout for weather forecasts or any emergencies.

PREPARE YOUR PRESENTATION

- Use a one-page fact sheet provided on www.t2center.uconn.edu
- You may use materials provided by Louisiana LTAP www.louisianaltap.org
- Look for visual aids and/or props.
- Photocopy handouts ahead of time.
- Familiarize materials a night before.

CONDUCT THE SESSION.

- Keep your presentation informal.
- Don't use words your employees won't understand.
- Involve your workers in discussion of the topic.
- Allow time for questions at the end.
- Have workers sign a sheet showing they were trained and keep it on file.

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